

## ACCEPTABLE USE POLICY

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This acceptable use policy sets out the terms between Britannic Technologies Limited ("Britannic") and you, whether you are using Britannic's facilities and services as an employee or representative of Britannic or as an employee or representative of one of its customers ("You") under which you may access Britannic website, [www.btlnet.co.uk](http://www.btlnet.co.uk) and use Britannic services (together "**Services**"). This acceptable use policy applies to all users of Britannic Services. Your use of Britannic Services means that you accept, and agree to abide by, this acceptable use policy.

### Prohibited uses

You may only use Britannic's Service for lawful purposes. You may not use Britannic's Services:

- in any way which constitutes or encourages conduct that would be considered a criminal offence, give rise to civil liability, or otherwise be contrary to the law of, or infringe the rights of any third party, in the UK or any other country in the world, or in any way breaches any applicable local, national or international law or regulation.
- in any way which is threatening, defamatory, offensive or obscene, indecent, seditious, pornographic, abusive, liable to incite racial hatred, discriminatory, menacing, scandalous, inflammatory, blasphemous, in breach of confidence, copyright, privacy or any other rights, or which may cause annoyance or inconvenience ("**Content Standards**");
- for any unlawful or fraudulent purposes, or any use which has any unlawful or fraudulent purpose or effect.
- for the purpose of harming or attempting to harm minors in any way.
- to send, knowingly receive, upload, download, use or re-use any material which does not comply with Britannic Content Standards
- in any way for which You have not obtained all necessary licences and/or approvals;
- in a manner which is technically harmful (including without limitation, to knowingly transmit any data, send or upload any material that contains viruses, Trojan horses, worms, time-bombs, keystroke loggers, spyware, adware or any other harmful programs or similar computer code designed to adversely affect the operation of any computer software or hardware.
- in a manner which involves misusing Britannic Services (including without limitation by hacking) or which attempts to affect the performance or functionality of any computer facilities of or accessed through Britannic Services.
- to transmit, or procure the sending of, any unsolicited or unauthorised advertising or promotional material or any other form of similar solicitation.

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### **Suspension and termination**

Britannic will determine, in its discretion, whether there has been a breach of this acceptable use policy through Your use of the Services. When a breach of this policy has occurred, Britannic may take such action as it deems appropriate and reasonable.

Failure to comply with this acceptable use policy constitutes a material breach of the terms upon which You are permitted to use Britannic's Services, and may result in Britannic taking all or any of the following actions (if You are an employee of Britannic, please see below instead):

- Immediate, temporary or permanent withdrawal of Your right to use Britannic's Services.
- Immediate, temporary or permanent removal of any posting or material uploaded by You.
- Issue of a warning to You.
- Legal proceedings against You for reimbursement of all costs on an indemnity basis (including, but not limited to, reasonable administrative and legal costs) resulting from the breach.
- Further legal action against You.
- Disclosure of such information to law enforcement and regulatory authorities as Britannic reasonably feels is necessary.

Britannic excludes liability for actions taken in response to breaches of this acceptable use policy. The responses described in this policy are not limited, and Britannic may take any other action it reasonably deems appropriate.

If You are an employee of Britannic, please note that breach of this policy may subject you to disciplinary proceedings, up to and including dismissal.

### **Changes to the acceptable use policy**

Britannic may revise this acceptable use policy at any time. You are expected to check this acceptable use policy from time to time, on Britannic's website [www.btl.net.co.uk](http://www.btl.net.co.uk) to take notice of any changes Britannic makes, as they are legally binding on you. Some of the provisions contained in this acceptable use policy may also be superseded by provisions or notices published elsewhere on Britannic's website. If You are an employee of Britannic, Britannic will draw changes in the acceptable use policy to Your attention.